



Executive Director - fRI Research

fRI Research is a not-for-profit organization based in Hinton, Alberta that conducts applied research on sustainable forest and land management through diverse and actively engaged partnerships with industry, government and non-government organizations. The organization requires an Executive Director who is nimble, innovative and forward thinking, to lead the organization successfully into the future. fRI Research is currently updating its strategic plan for the next 5 years and so is eager to fill this critical leadership role. We are looking for a leader who can effectively lead the organization by developing and nurturing strategic partnerships and relationships, attracting funding, supporting innovation and helping the board and staff define and deliver the future direction of fRI Research. Find out more at www.friresearch.ca.

The Executive Director (ED) of fRI Research reports to the President, is accountable to the Board of Directors, and is supported by an Operations Manager as well as administrative staff.

Accountabilities

- The effective and efficient day to day operation of the not-for-profit organization according to the direction set by the board
- Human resources management of approximately 15 staff and contractors
- Internal and external communication
- Development of organizational policies
- Development and delivery of the overall fRI budget and oversight of program budgets, including management of core annual budget of approximately \$1M
- Recruitment of new partners and funding sources, fostering strategic relationships and continuing to build a solid partner-based organization
- Representing fRI Research to partners, potential partners, Indigenous communities and the public
- Overseeing the safe and efficient delivery of programs and projects
- Development and implementation of the fRI Research strategic plan
- Adherence with relevant laws and legislation associated with managing the organization
- Supporting the Board of Directors in execution of their duties

Requirements

- Degree or Diploma in Natural Resource Management from a recognized institution, or equivalent combination of experience and education would be considered
- Minimum 7 years of progressive experience leading and supervising professional, scientific, technical and support staff
- Experience developing and managing budgets and overseeing human resources
- Possession of excellent interpersonal, communication, relationship management, negotiation and conflict resolution skills
- Possession of excellent verbal and written communications skills
- Experience in the natural resources sciences and applied research would be considered an asset
- Knowledge of Indigenous relations would be considered an asset
- Preference will be given to candidates with strong knowledge of Canada's natural resource industries and provincial and federal government regulatory frameworks

Ability to legally work in Canada is required

Personal Suitability

The ideal candidate has high integrity, is inclusive, transparent and values diversity, is invested in the work of fRI Research and its people, supports the needs of partners, shares the values of fRI Research and is committed to growth for self, the organization and staff.

fRI Research values diversity and invites all qualified candidates to apply.

Location negotiable; however there is an expectation the Executive Director will spend a percentage of their time with staff in Hinton, Alberta.

The compensation package includes a competitive salary, benefits package and support for relocation costs.

Any questions regarding the position can be directed to Jesse Kirillo, President, fRI Research at jkirillo@repsol.com.

To apply, please send your resume and cover letter to Kris McCleary at kris@krismcclearyconsulting.com by midnight Mountain Time September 23, 2022. The position will remain open until a suitable candidate is identified.

While we appreciate the interest of all candidates for this position, only candidates that are invited to interview will be contacted.

